

# Minutes of Meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 8<sup>th</sup> December 2021 at Kimble Stewart Hall at 7.30pm

---

**Attendance:** Cllr David Williams, Cllr Delia Burton, Cllr James Good, Cllr Harvey Alison and Tracey Martin (Clerk)

- 1) **Welcome and Apologies:** Cllr Williams stood in as Chairman in the absence of Cllr Austin and welcomed all to the meeting.  
Apologies were received and accepted from. Cllr John Austin (Chairman), Cllr James Cripps and Cllr Alun Jones. Hayfield had been due to attend the meeting but had been stood down due to the current Covid situation and an online meeting with the planning committee will be arranged in December to which members of the public will be able to attend.

- 2) **Declaration of interest in any item on this agenda by a member:** There were none declared

3) **Minutes**

To agree and sign the minutes of the Parish Council meeting held on 10<sup>th</sup> November 2021  
The minutes were unanimously agreed and signed

4) **To approve payments for November 2021**

Tracey Martin	November 2021 Salary	£390.53
TBS Hygiene	Bin Emptying October 21	£90.00
HMRC	Tax	£67.80
Tracey Martin	Expenses - GiffGaff & IONOS	£11.99
Starboard Systems Ltd	Scribe Accounts Software	£462.00
Richard Billyard	Grass in villages October	£947.00
Richard Billyard	Grass in church October	£150.00
RBL Poppy Appeal	Donation	£150.00
TBS Hygiene	Bin Emptying November 21	£60.00
	<b>Total</b>	<b>£2,329.32</b>

Payments were noted and approved

5) **Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan**

No new applications had been received.

Cllr Good asked the Clerk to request from Hayfield updated plans ahead of the online meeting with the Planning Committee.

**Action: Clerk**

Change of Status:

21/06356/FUL: Cobbers Upper Icknield Way Cadescden: Permission with Planning Obligation

21/07868/FUL: Magnolia House Risborough Road Little Kimble: Application Permitted

21/08029/TPO: Great Kimble House Risborough Road Great Kimble: Application Permitted

APP/K0425/W/21/3277070 - 21/05264/FUL: The Dairy Grove Lane Gt Kimble: Appeal Allowed. The application for an award of costs is refused

6) **Kimble Stewart Hall: Report - Cllr Delia Burton**

Cllr Burton had not attended the last meeting of Kimble Stewart Hall so no report.

7) **Community Board Report – Cllr James Cripps**

Cllr Cripps had circulated an email prior to the meeting. This is work in progress and will be carried forward to the next meeting.

8) **Marsh Kerbing/Pinch Point Project update – Cllrs Good and Williams**

Cllr Williams reported that he and Cllr Cripps had had met with TfB to go through the Community Board application. It has been agreed that it will be a phased approach with the first phase being white lines which will then be monitored for effectiveness. Other Phase 2 and Phase 3 options which were discussed were Strategic Kerbing, better signage on existing posts, and ultimately a formal Narrow Passing scheme.

Cllr Burton stated that she had shared with Cllr Cripps details of new playground equipment costing around £12K for the equipment and installation. An application will be submitted to the Community Boards for funding.

**9) New website Update**

Cllr Alison reported the website is now up and running. There are some outstanding technical issues which support are currently working on but on the whole we are pleased with it. If any Councillor have any amendments or additions, please send them through to the Clerk and Cllr Alison. Photos are still required.

**10) To review draft budget for 2022 / 2023**

The Parish Magazine donation was discussed and Councillors favoured the grant method over reimbursing costs. Clerk to liaise with magazine producer to find out costs to produce. Cllr Williams stated that he would like to see an annual colour bumper magazine being produced, perhaps to coincide with the Annual Parish Meeting and to attract a different group of annual advertisers. A vote was taken and all Councillors present were in favour of approving the budget and the 2022/2023 Budget was approved.

**11) HM The Queen Platinum Anniversary 2022 – ideas and budget discussion**

Discussions were had on how the funds would be allocated i.e. whether groups / organisations would approach the Parish Council for a grant or whether the Parish Council would pay invoices directly, no final decision was made but it was agreed that Cllr Burton would put together a list of costings and then the Parish Council would agree how to proceed.

**Action: Cllr Burton**

Cllr Burton informed Councillors that online it stated that no insurance was required for the event if it is only residents and neighbours attending.

Cllr Burton suggested that a Portaloo is ordered now due to high demand. The cost is £200 + VAT and no deposit is required. It was agreed to proceed with the order.

Clerk to obtain road closure permit.

**Action: Clerk**

**12) To discuss and approve village Gate Bulb Planting**

Cllr Burton had received an initial idea from the contractor which was to use tyres as the planters. Councillors discussed and decided that they would prefer simple wooden raised beds which will be planted through the year. Cllr Burton to obtain quote and the trial planter will be located at the entrance from Longwick.

Councillors asked if the missing village entrance signs had been reported. The Clerk had contacted TfB and reported the missing sign in Askett. TfB had been out to check and the sign was in place. Councillors to email the Clerk with locations of any missing signs.

**Action: All Councillors**

**13) To discuss and if thought fit approve costings for speed surveys**

Councillors discussed the locations and agreed to proceed with the three locations originally discussed at a cost of c£800 + VAT per location for a full survey. These would serve as a basic data benchmark for all future traffic, calming and speed limit reviews.

Cllr Williams and Cllr Good to confirm exact locations via email to the Clerk. **Action: Cllr Williams / Cllr Good**

**14) To consider, and if thought fit, approval for costings for a request for a stock proof self-closing pedestrian gate to safety improve general access to a footpath**

Cllr Williams had been approached by a resident regarding footpath 31/1 and the installation of a kissing gate to improve access to the footpath. Discussions were had on whether a steel or wood option would be preferable and Councillors agreed to wooden as it is in keeping with the surroundings. The estimated cost would be around £1K although likely to be less. If site appropriate a disabled stock-proof self-closing option would be considered. All Councillors were in agreement to proceed. Clerk to arrange for Rights of Way to inspect the site and if approval is granted then arrange for the installation. **Action: Clerk**

**15) To discuss and agree how to publicise Buckinghamshire’s Local Plan Survey**

Discussions were had and it was agreed to publicise on the Parish Council website. **Action: Clerk**

**16) To consider appointment of Internal Auditor**

Two quotes had been received and circulated ahead of the meeting. Discussions were had and it was agreed to appoint Jane Olds at a cost of £230.

**17) Correspondence, reports and Issues (for information only):** Nothing to report

**18) To receive items for inclusion on the agenda for the next meeting to be held on the 12<sup>th</sup> January 2022.**

As indicated above in the minutes. Any additional items to be emailed to the Clerk.

Meeting closed at 8.30pm

Chairman.....

Date: